

## **Filling out your Monthly Penalty Reports**

- 1) Enter Month
- 2) Enter name of your association
- 3) Enter division that your team plays in
- 4) Check either house or carded
- 5) Enter team name if you have one
- 6) Enter all players name, designating the goalie with a “G” (designated goalie above Pee Wee only).
- 7) ‘BF TMM’ = Game Misc. brought forward – enter number of outstanding game misconduct(s) from preceding month(s)
- 8) ‘BF TMM’ = ten minute misc. brought forward – enter number of outstanding ten minute misconduct(s) from preceding month(s)
- 9) ‘GM’ = enter date(s) of game misconducts incurred this month
- 10) ‘TMM’ = enter date(s) of ten minute misconducts incurred this month
- 11) ‘2-min. CFB’ = enter date(s) of 2-minute checking from behind penalties incurred this month
- 12) ‘5-min. CFB’ = enter date(s) of 5-minute checking from behind penalties incurred this month
- 13) ‘Date susp. Served’ = enter date of game that suspension was served (or time period served) with an ‘L’ for League Game Served or a ‘T’ for a tournament game served. If more room is required, use another sheet.

### **Remember:**

An accumulation of three GM’s or three TMM’s result in a further 1-game suspension, so these penalties must be brought forward each month. Once an accumulation suspension is served, that category reverts back to zero. The GM assessed with **5-min.** CFB penalties is not listed in the GM column as the extra GM is automatically served with the 5- min. CFB. (The GM that is assessed with a 2 min. CFB shall be listed in the GM column).

**All** games played in the East Kootenays with one of the above infractions must be recorded on the Monthly Penalty Report.

A **copy** of the Game Sheet with the the above infractions **must** be attached to the Monthly Penalty Sheets.

The Monthly Penalty Report, along with the necessary Game Sheets, must be handed in by your EK Rep. or President to the Monthly East Kootenay League Meeting. Failure to do so will result in a **\$20.00** fine for your team.