
Windermere Valley Minor Hockey Association

P.O. Box 2848, Invermere, B.C. V0A 1K0

Minutes

Regular Monthly Meeting June 11, 2025 at 6:30pm

Open Doors via Lainey Wilson – Hosted

1. **Call to Order:** Meeting called to order at 6:33pm by Gregg Walker
2. **Roll Call: Present** - Gregg Walker, Kari Saunders, Trina Wolfenden, Lainey Wilson, Sarah Moseley, Aldene Atkinson, Jason Botterill, Danielly Galloway, Laura Kipp, Jean Bourbeau, Stephanie Botterill, Tom Smith, Adrian Bergles
Absent - Jeff Witzke, Richard Vernon
Guests - Justin Brown, Jordan Stapleton, Brigitte Stapleton
3. **Approved Agenda:** Agenda approved by Laura Kipp and seconded by Kari Saunders with the following changes: With guests in attendance decision to move the conversation about Divisional updates to the beginning of the meeting.
4. **Meeting Minutes:** Previous meeting minutes were approved by email review and posted online Thursday, May 15, 2025.
5. **Correspondence (outside of agenda items):** n/a
6. **New Business:**
 - a. 2nd Year U9 Program - Intention to communicate to U9s at season start up time the goals of 2nd year players attending a full ice tournament (to get exposure to what's coming at u11).
 - b. Board Composition Review – With the new Board members newly brought on, the full Board Composition review that was being looked at is not needed anymore.
Additionally:
 - There is still a need though for a u7 representative so will need to circle back in the Fall as the new season gets underway.
 - Grant Kelly has offered to be part of the Board as the Referee Coordinator
 - We are looking for someone to shadow the Treasurer this year
 - For the Event Coordinator - Janine and a couple of people are happy to help
 - Any SubCommittees formed need to be led by Board-only members so some volunteers that have come forward for various tasks will be redirected to other volunteer opportunities.
 - c. Discipline - To be more proactive with mitigating future issues, the association is in need of a discipline policy that clearly outlines responsibilities and expectations including what actions may be taken in the event of non-compliance. ACTION ITEM: Laura taking lead with support from Gregg and Sarah on drafting a discipline policy to have in place prior to the upcoming season start.
7. **Old Business:**
 - a. Annual AGM: completed, new directors confirmed, minutes circulated and get approved at the next AGM.
 - b. Board Member Code of Conduct: An updated confidentiality agreement that now includes an overarching Code of Conduct was circulated and signed by all board members present and collected by Trina. Any absent members or guests attending a meeting will be asked to sign one.
 - c. Tournament Teams: Discussion about introducing a tournament team policy to allow players who meet all current league and tournament obligations of their primary team to be play on tournament teams at higher or lower tier levels with an eye to keeping players part of the WVMHA. ACTION ITEM: Laura to draft and circulate draft policy prior to next board meeting
 - d. **Approval by email:** n/a
8. **Reports:**

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- a. **Ice Coordinator:** Canal Flats won't be scheduling their ice until August so some questions about ice time remain. ACTION ITEM: Lainey still to talk to Colin with feedback on Concession issues from previous season
 - b. **Fundraising:** nothing to report
 - c. **Equipment Manager:** moving Goalie Equipment Policy discussion to the next meeting
ACTION ITEM: Danielle to circulate draft policy to board prior to next board meeting
 - d. **Referees:** nothing to report
 - e. **Treasurer:** Trina brought forward the idea to purchase a thank you gift for the outgoing Vice President in recognition of their contributions to the association. Motion made to spend up to \$150 for a spa gift certificate for the outgoing Vice President by Danielle Galloway. Motion seconded by Laura. Carried unanimously. ACTION ITEM: Trina to research and purchase the gift certificate before the outgoing VP leaves town.
 - f. **Website/social media:** Adrian confirmed contact information for board members on the website has been updated
 - g. **Coach Coordinator:** Jason gave an update on the current coaching outlook/forecast for the 2025/26 season based on applications received and additional conversations with previous/new coaches. At the moment all teams are looking okay or good with the exception of U15 who is in need of a head coach and recruitment efforts are underway. ACTION ITEM: Jason to continue coach recruitment conversations to try and secure all coach commitments for approval at the regular August board meeting (or before)
 - h. **Registration and Carding:** Moving the Medical Form App - ePac setup discussion to the next meeting. Kari gave an update on the current registration numbers against forecast for the 2025/26 season. Numbers overall are tracking the same at this time of year as last year (low) with about 40% of expected players currently registered, noting that the month of June typically sees an influx of registrations before pricing goes up. ACTION ITEM: Kari to send out Registration reminders to all previous player families. Adrian to put reminders on Facebook
 - i. **Discipline:** nothing to report
 - j. **Female Hockey:** Attended Rocky Mountain Female Hockey League (RMFHL) AGM June 5, 2025. Stephanie indicated efforts are underway with female player families related to playing on girls teams at U13 through U18 levels. More details to follow in the next board meeting. ACTION ITEM: Stephanie continuing female team recruitment efforts with direct outreach to previous/possible player families.
 - k. **East Kootenay Minor Hockey Association (EKMHA) Update:** Nothing to report
 - l. **Zone:** Nothing to report
 - m. **Manager's Update:** Moved Manager Handbook update to next meeting.
 - n. **Program Update:** Nothing to report
 - o. **Division Update:** The Golden Minor Hockey Association has approached the WVMHA with a proposal at the U13 and possibly U15 level to have 3 teams in each division split between the 2 associations as follows: a full B team in each location and one combined A team with players from both associations arrived at via an evaluation process. Golden and Invermere are projected to have oversized rosters in both of these divisions and they are trying to be proactive by finding possible solutions over the summer. A robust discussion was had that included inputs from guests. ACTION ITEM1: SubCommittee of Board members has been formed to look into the matter further and make a recommendation to the Board. ACTION ITEM2: Gregg Walker to provide communication to all potential families in these divisions.
9. **Agenda Additions:**
10. **Next Meeting Date:**
- a. Regular Monthly Meeting – July 2, 2025 at 6:30 pm at Jason Botterill's place
11. **Meeting Adjourned:** Motion to adjourn by Adrian Bergles. Motion seconded Jason Botterill. Meeting adjourned 8:48pm

Submitted by:
Sarah Moseley, WVMHA Secretary
June 12, 2025